



Registered Charity No. 292157

THE NATIONAL ASSOCIATION FOR PATIENT PARTICIPATION

TRUSTEE JOB DESCRIPTION

and

PERSON SPECIFICATION

Background information

The organisation: The National Association for Patient Participation, formed in 1978, is the only organisation which supports the formation and growth of Patient Participation Groups (PPGs) at primary care level within the United Kingdom. From an initial number of eight members we have grown to 500 affiliated groups. Research would suggest that there are in excess of 3000 active PPGs currently functioning.

Our main objective, contained within our constitution, is:-

‘to promote the relief of sickness and preservation of health for the public benefit by fostering the highest possible standard of primary care through the medium of patient participation’

We have been striving to meet this objective by: -

- Promoting the benefits of PPGs to individual practices, Strategic Health Authorities and PCOs.
- Publicising achievements realised by individual PPGs
- Encouraging the formation of Networks at regional and local level
- Promoting and managing events
- Speaking at conferences and events throughout the UK
- Working with the Department of Health and our partners (BMA, NHS Alliance and RCGP) with the aim of establishing a PPG in every practice in England.
- Working with Universities on research associated with patient matters.
- Pursuance of grants and funding streams

During the last five years, with the help of our previous Chief Executive, Graham Box, the organisation has become a stable and developing force in the field of patient participation. Additionally the profile of N.A.P.P. has been raised to higher levels than at any other time during our history.

The Board is therefore seeking Trustees to build on this firm foundation and continue the impetus currently generated.

Further information can be found on the N.A.P.P. website www.napp.org.uk

The post: Trustees (Unremunerated)

This is an exciting opportunity to contribute to the growth of Patient Participation Groups in primary care throughout the UK. N.A.P.P. is a registered charity established in 1978 as an umbrella organisation which fosters the highest possible standard of primary medical practice through the medium of patient participation. Following a recent Department of Health funded Growing Patient Participation campaign, backed by N.A.P.P., RCGP, BMA and the NHS Alliance, our current aim is to double the number of affiliates by 2012.

At this crucial stage in its development, N.A.P.P. seeks to recruit four Trustees. To complement and add value to the skills and experience of the present Board, we are interested in applicants who can demonstrate a track record and expertise developed in **any** of the following:

- media, marketing or PR
- finance or fundraising
- business
- change management
- third sector organisation
- up to date experience within the NHS or social care

You will share a strong commitment to improving both the quality of healthcare and promoting the role of the active patient. After a period of induction, you will be expected to undertake specific responsibilities within the team.

Additional assets would be

- enthusiasm / experience of patient focused health care
- commitment to be an ambassador for PPGs
- capacity to open doors to the higher echelons of the Department of Health
- relationships with major employers as potential sponsors
- a commercial mindset

Time commitment: A Trustee is required to attend at least four meetings per year and our annual conference and to commit up to one day per month to prepare for and to act upon Board decisions.

The role is not remunerated but expenses will be reimbursed.

NAPP welcomes applications from all sections of the community and is particularly keen to have representatives from Scotland and Northern Ireland.

Candidates will be invited to meet members of the board and may be invited to attend a board meeting

Please reply, sending CV and a covering letter online to www.napp.org.uk or by post to N.A.P.P., 19 Harvey Road, Walton on Thames, Surrey, KT12 2PZ.